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| **Instructions:** This form is to be completed by analysts/investigators who are submitting datasets to the SPIROMICS GIC for distribution among SPIROMICS data recipients. Datasets may include, but are not limited to, data measured from samples, data collected from an ancillary study, or manuscript data with variables derived from SPIROMICS CORE, INV, or LAD. This form, the dataset, and the data documentation should be submitted to Lori A. Bateman, SPIROMICS Project Director at lbateman@email.unc.edu. The designated contact is the person who will be listed in the data documentation as who to contact for questions related to these data. |
| Name of designated contact: |  |  | Date: |  |
| Contact Email: |  |  | Contact Phone Number: |  |
| Dataset name: |  |
| Dataset file type: | 🞏 SAS | 🞏 CSV | 🞏 Other | If Other, please specify: |  |
| Data documentation filename(s)\*: |  |
| Data from ancillary study or manuscript? | 🞏 Ancillary | AS #: |  | 🞏 Manuscript | MS #: |  |
| Related SPIROMICS timepoint(s) (check all that apply): | 🞏 Visit 1 | 🞏 Visit 2 | 🞏 Visit 3 | 🞏 Visit 4 | 🞏 Visit 5 |
| 🞏 Bronchoscopy Substudy | 🞏 Exacerbation Substudy | 🞏 Other  | If Other, please specify: |  |
|  |
| Data from samples? | 🞏 Yes | 🞎 No | Specify timepoint(s) of sample collection: |  |  |
| If Yes, please specify sample type: | 🞏 DNA | 🞏 RNA | 🞏 Blood - Serum | 🞏 Blood - Plasma |
| 🞏 Urine (preserved) | 🞏 Urine (unpreserved) | 🞏 Sputum | 🞏 Oral Rinse | 🞏 Bronchial Wash |
| 🞏 BAL | 🞏 Cytological Brushings | 🞏 Other  | If Other, please specify: |  |  |
|  |  |  |  |  |
| Number of records: |  | Multiple records per ID? | 🞏 Yes | 🞎 No |
| Number of variables: |  | Labels provided for all variables? | 🞏 Yes | 🞎 No |
| Units included? | 🞏 Yes | 🞎 No | 🞎 N/A | Formats/coded values included? | 🞏 Yes | 🞎 No | 🞎 N/A |
|  |  |  |
| Dataset description: |  |
|  |  |
| Describe any missing data: |  |

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| Recommendations for any imputation: [eg. values < lower limit (LL) should be imputed to 0.5\*LL] |  |
|  |  |
| Algorithm(s) for any derived variable(s): [eg. BMI = WT\_KG01 / (HT\_CM01\*100)^2] |  |
|  |  |
| Source dataset(s) and variables used for any derived variable(s): [eg. **CORE6.3** **Clinical**: HT\_CM01] |  |
|  |  |
| List any manuscripts that used this data: |  |
|  |  |
| Tips for use: |  |
| **By signing below, you acknowledge and approve (1) the distribution of this dataset to all SPIROMICS data recipients and (2) the posting of your documentation to the SPIROMICS website. Data documentation should include but is not limited to a list of variables, variable values, and variable/value definitions and a brief description of how the data was generated (eg. scientific methods) including LLOD/LLOQ if applicable.**  |
| Signature of Designated Contact:  |  | Date: |  |

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| ***Coordinating Center Use Only*** | 🞏 Dataset Approved | 🞏 Documentation Approved | Reviewer Initials:  | \_\_\_\_\_\_\_\_ |
| Raw Dataset Location:  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date Approved: | \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Final Dataset Location:  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | SC Request #: | \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name of Final Dataset: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date Released: | \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Final Data Curation Notes: |